

## **STOUGHTON PARISH COUNCIL**

**To all Councillors you are hereby summoned to attend a meeting of Stoughton Parish Council, which will be held on Tuesday 09<sup>th</sup> March 2021 at 7.00pm video conference via Zoom at the following**

**link:** <https://us02web.zoom.us/j/83428673710?pwd=bU9mRG84a0R5SjJFZWdGWE9hMXd4dz09>

**In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. If you would like to attend the meeting, please use the link shown or contact the Clerk for further information and assistance on joining.**

### **AGENDA**

**18/21 Welcome and Introductions and Chair's Opening Remarks**

**19/21 Apologies for Absence**

**20/21 Declaration of Interests**

**21/21 Parishioners Time**

**22/21 To approve the minutes of the meeting held on 12.01.2021.**

**23/21 To review any actions from the minutes of the meeting held on 12.01.2021.**

a) 23 Gaulby Lane

**24/21 Financial Matters**

- a. To approve payments detailed in expenditure.
- b. To approve Bank Reconciliation to 05.03.2021.
- c. To approve renewal quote for annual BHIB insurance.

**25/21 To resolve future method of paying Clerks Salary.**

Due to resignation of current payroll provider quotations received for Payroll Services to include RT (Real Time Information) report to HMRC:

- a) £25.00 per month plus VAT – DCK Accounting Solutions.
- b) £13.00 per month plus VAT or can be paid annually – Central Business Services, Sileby.
- c) £150.00 annual fee – Jane Hancox, Early Years Bookkeeping, Castle Donnington.  
(Clerk to make own payments to HMRC)

**26/21 Wildflower Verge Scheme and Pond**

To resolve the location of Wildflower Verge as agreed with L.C.C. total area 150 square metres, 30metre stretch fronting the village pond average 5 m depth, to include bird boxes and bug hotels and to discuss ways of gaining community support from the village with project.

**27/21 Licencing of apparatus over, along or across a public highway (S178)**

To resolve any action required following notification received from L.C.C.

**28/21 Blossom Trees**

To resolve if Cherry Blossom Trees can be planted in the Village - Blossomwatch

**29/21 Planning Matters**

21/00213/VAC - The Courtyard, Stoughton  
20/00335/DEM – Home Farm Barn Gaulby Lane

### 30/21 Playground and Recreation Area

a. To note the Routine Visual Inspection Reports of Play and Recreation Areas.

#### Expenditure

PAYEE	DETAILS	NET	VAT	GROSS
June Sparrow	Cork Tiles - Noticeboard	£20.00	£0.00	£20.00
M & BG	Invoice No 72844 - Grounds Maintenance	£183.75	£36.75	£220.50
J.S. Brown	Speed Camera -Inv 911	£100.00	£0.00	£100.00
LRALC LTD	Internal Audit Service	£170.00	£0.00	£170.00
Stoughton Village	Village Hall Hire March – July 2020	£30.00	£0.00	£30.00
M & BG	Invoice No 73578 - Grounds Maintenance	£183.75	£36.75	£220.50
HAGS	Flat Swing Seat	£70.00	£14.00	£84.00
H.D.C	Bins and Mowing Oct - Dec	£182.73	£36.55	£219.28
J.S. Brown	Repair to Climbing Frame	£210.00	£0.00	£210.00
M & BG	Invoice No 74360 - Grounds Maintenance	£183.75	£36.75	£220.50

#### **Bank reconciliation:**

Balance per bank statements as of 5 <sup>th</sup> February 2021	£10652.96
Plus, unrepresented cheques as of 5 <sup>th</sup> February 2021	£0.00
Plus, unbanked cash as of 5 <sup>th</sup> February 2021	£0.00
Net Balance as of 5 <sup>th</sup> August 2020	£10652.96

---

Opening balance 31 <sup>st</sup> March 2020	£7434.25
Add receipts to 5 <sup>th</sup> February 2021	£10836.47

---


<b>Total</b>	<b>£18270.72</b>
Less Payments to 5 <sup>th</sup> February 2021	£7617.76

**Closing Balance as per cashbook as of 5<sup>th</sup> February 2021**      **£10,652.96**  
**£10,652.96**

---

**31/21 Date of next meeting.**

**Signed:**

  
**Karen Giddens**  
**Dated: 02.03.2021**